# ABC’s Inventory Management System

# Use Case: Manage Staff: Add/Delete/Edit staff details

# Brief Description

**When** employee details

**Must** be added, deleted or edited

**Warehouse Staff** hits the ‘Manage Staff’ button

**So that** they can add/remove/edit staff account

# Trigger

Warehouse staff enters the ‘Manage Staff’ button

# Actors

## Warehouse Staff

When a new employee joins or an existing employee’s details must be changed, the warehouse staff clicks on the ‘Manage Staff’ button on the home page which is only available for ware house staff.

# Related Use Cases

The warehouse staff must be ‘Logged In’ to manage staff.

# Pre-conditions

## New Employee joins the company warehouse or sales team

A new employee must have joined the company in the warehouse or sales team for the warehouse staff to create a new account.

## Warehouse Staff authenticated

The staff logged in must be authenticated and recognized as a warehouse staff before being able to manage staff details.

## A staff must already exist to edit or delete their details

An employee and their account must exist for a warehouse staff to edit or delete their details.

# Post-conditions

## Staff details are updated

Necessary updates for required staff member is done.

## Staff details are added

If new staff member is added, details about the new staff member are added in the database.

## Staff and staff details are deleted

If a staff member deletion option is selected, a staffs account and all other details are deleted from the database.

# Normal Flow

The use case begins when user selects the ‘Manage Staff’ button on the home screen.

|  |  |
| --- | --- |
| **Actor** | **System** |
| 1. User selects ‘Manage Staff’ button on the home screen | 1. System displays the manage staff screen displaying all staff details allowing user to edit, add or delete staff account. |
|  | 1. System prompts user to select or search for the desired staff account. |
| 1. User searches for the desired staff’s name or username. | 1. System looks up the staff details entered in the database. |
|  | 1. If the staff details entered matches with a record in the database, the system displays the staff’s name, ID and username and prompts the user to select the staff. |
| 1. User selects the staff displayed. | 1. System displays all the details of the selected staff also allowing user to make changes to the details except for the staff ID. |
| 1. User makes necessary changes to the details of the staff and clicks on the save button. | 1. System updates the details in the database. |
|  | 1. System displays the initial Manage Staff screen displaying an appropriate message. |

The use case ends.

# Alternate Flow

## User wants to add a new staff

If at step 2 of the normal flow, user wants to add a new staff then

|  |  |
| --- | --- |
| **Actor** | **System** |
| * 1. User selects the ‘Add new staff’ button displayed above the search bar. | * 1. System displays the add new staff screen and prompts user to enter all the necessary details required like name, phone number, working location (For example: store), and so on. |
| * 1. User enters all the required details of the staff. |  |
| * 1. User selects the ‘Add staff’ button. | * 1. The system generates a unique staff ID for the staff and records all the staff details in the database. |

Normal flow resumes at step 11.

## User wants to delete a staff

If at step 6 of the normal flow, user wants to delete the staff then

|  |  |
| --- | --- |
| **Actor** | **System** |
| 1. User selects the ‘X’ button to delete the user account along with their details. |  |

Normal flow resumes at step 11.

## Staff name is already displayed

If at step 3 of the normal flow, the desired staff’s name is already displayed on the list then

|  |  |
| --- | --- |
| **Actor** | **System** |
| 1. User selects the desired staff already displayed on the list. |  |

Normal flow resumes at step 8.

# Exception Flows

## Searched staff does not exist

If at step 4 of the normal flow, the staff details entered does not match with any records in the database then

|  |  |
| --- | --- |
| **Actor** | **System** |
|  | 1. System displays the initial Manage staff screen with a message saying, ‘Staff does not exist.’ |

# Key Scenarios

## Staff managed, staff details edited

Staff details are updated in the database when the user makes necessary changes to details like name, address, and so on.

## Staff managed, new staff added

New staff account and details are added to the database when user enters all the required details and clicks on add staff button.

## Staff managed, staff deleted

Staff account deleted from the database when user selects the ‘X’ button after searching for the staff.

# Other Quality Requirements

## Security

Only users who have been authenticated as warehouse staff must be allowed to make changes to staff account.

## Performance

Updates to the database must be made in under 3 seconds and appropriate messages should be displayed after the database is updated.

## Usability

Appropriate messages should be displayed indicating success or failure of completion of tasks like ‘Staff does not exist’ when the searched staff is not found in the database, ‘Staff added’ when a new staff is added to the database.